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**Learning Officer**

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| **Job grade** | **3, Professional Level 1** | **Reports to** | **Senior Learning Officer** |
| **Directorate** | **Conservation Zoos** | **Function** | **Delivery of learning programme activities** |
| **Contract**  | **Permanent, full-time** Open to job-sharing opportunities | **Location** | **London Zoo**  |

**Responsibility for resources**

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| **Direct line reports** | None | **Responsibility for other resources** | Development, delivery and maintenance of learning resources |
| **Financial resources** | None |

**Our vision and mission**

The Zoological Society of London (ZSL) is an international conservation charity, driven by science, working to restore wildlife in the UK and around the world. Our vision is a world where wildlife thrives and every role, every person in every corner of ZSL has one thing in common – we are all conservationists, and passionate about restoring wildlife.

**Purpose of the role**

This role sits within the Learning team, which is part of the Community & Learning Department. As a Learning Officer you would be part of the team responsible for supporting the young people and school groups we engage with, ensuring they have positive learning experiences. This will primarily involve delivering and supporting activities for school audiences and other youth groups, developing new activities and resources where required, and working with colleagues across London Zoo to maximise the learning experience.

**Key responsibilities**

* Delivering and supporting educational activities for school and youth groups, to help ensure they have positive learning experiences during their time with us, supporting the development of new activities where required.
* Facilitating school and youth group visits to the zoo, including supporting teachers/group leaders and students throughout their time at the zoo, supporting and coordinating volunteers, assisting teachers to plan their time at the zoo and working collaboratively with colleagues across London Zoo to maximise the visitor experience for educational groups.
* Developing, maintaining and reviewing resources and activities that support educational visits and events.
* Supporting Senior Learning Officers and other colleagues where required on development projects related to educational audiences and career courses.
* Working to improve the experience for schools and other educational groups engaging with us, including through reflective practice, evaluation and meetings.

The duties and responsibilities described are not a comprehensive list and additional tasks may be assigned from time to time that are in line with the level of the role.

**Person Specification**

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| Experience |
| Essential | * Experience delivering learning programmes in either a formal or informal setting.
* Experience working with young people of a variety of ages and abilities.
* Experience in delivering presentations/talks/events to a range of different audiences.
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| Desirable  | * Experience delivering learning programmes with a science and/or environmental focus
* Experience working in zoos or other informal learning environments.
* Experience teaching in a formal learning setting such as a school.
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| Knowledge and skills |
| Essential | * Knowledge of current environmental issues and sustainable actions that can be promoted to mitigate environmental impact.
* Understanding of different pedagogical approaches that can be applied to maximise learning.
* Ability to ascertain the needs of an audience and adapt the engagement strategies used to deliver an activity accordingly.
* Ability to learn several different educational activities, such as workshops, tours and courses, within a strict time limit. Training will be provided but the post holder would be expected to take responsibility for their own knowledge development through research and identify areas to improve knowledge/training needs with their line manager.
* Strong facilitation and verbal communication skills.
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| Desirable | * Knowledge of the current National Curriculum and exam syllabi.
* An understanding of BIAZA, EAZA and the wider zoo community.
* An understanding of the role that zoos, and other informal learning environments, can play in supporting young people, and engaging the public in environmental issues.
* An understanding of how informal learning environments can be proactively inclusive to support learners with special educational needs and/or disabilities.
* Knowledge of the work of ZSL.
* Experience using computer programmes for engagement
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| Additional requirements |
|  | * This post will require extensive outside working with direct exposure to the weather.
* As the post involves working with children an enhanced DBS check will be required.
* This post is an operational role and will require the post-holder to be onsite for each working day.
* Strong commitment to creating a culture that lives ZSL values and commitment to safeguarding, equality and diversity (collaborative, inspiring, inclusive, innovative, impactful and ethical).
* To comply with and promote Health and Safety policies and procedures.
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